



**MINUTES
REGULAR MEETING
September 21, 2021**

1. The Meeting was called to order at 7:21pm.
2. The Secretary read the Open Public Meetings Act statement.
3. Roll Call: The following Commissioners were present via a web based conference call on Zoom: Jordan, Kelaher, Lo Iacono, Ortega, Plumley and Chairman Kasparian. Commissioner Bonagura was absent.

Also present on the conference call were Board Secretary Alison Gordon, Executive Director James Rotundo, Assistant Executive Director John Danubio, Municipal Liaison John De Rienzo, General Counsel Douglas Bern, Esq., and Consulting Engineer Nicholas Rotonda. Treasurer Todd Sherer, Authority Engineer Howard Hurwitz and Superintendent Robert Genetelli were absent.

4. Chairman Remarks: No remarks.
5. Consideration for approval of minutes:
 - a. Regular Meeting – July 20, 2021 & Special Meeting – August 17, 2021: Commissioner Ortega motioned to accept the minutes, Commissioner Kelaher seconded the motion. The motion carried.
6. Public Comments: No public was present.
7. Consideration for approval list of Resolutions dated September 21, 2021:
 - a. The Commissioners voted by Consent Agenda for Resolution No. 68-2021 through Resolution 79-2021. Commissioner Lo Iacono offered the Consent Agenda, Commissioner Jordan seconded. All present Commissioners voted yes.

Resolution No. 68-2021 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for July & August 2021 and Health and Dental Benefits for August & September 2021 as follows: Payroll Account, July: \$214,807.67; Payroll Account, August: \$226,857.91; Tax Deposit Acct, July: \$92,029.43; Tax Deposit Acct, August: \$99,796.20; Health Benefits Contribution-Employer, August: \$112,251.85; Health Benefits Contribution-Employer, September: \$111,612.79; Health Benefits Contribution Employee, August: \$4,578.03; Health Benefits Contribution Employee, September: \$4,578.03; Dental Benefits, August: \$4,531.47; Dental Benefits, September: \$4,265.65; PERS and Contributory Insurance, July: \$30,034.98; PERS and Contributory Insurance, August: \$29,795.89; Operating Account, July: \$408,354.00; Operating Account, August: \$224,610.49; General Improvement Account, July: \$87,483.61; General Improvement Account, August: \$98,861.80.

Resolution No. 69-2021 – New Hire – Richard DeGhetto as Plant Operator: There presently exists a need for a Plant Operator. It has been recommended by the Executive Director and Superintendent to hire Richard DeGhetto. This Resolution employs Mr. DeGhetto as a Plant Operator effective September 20, 2021 subject to a 180 day probationary period at an hourly rate as set forth in the non-supervisory collective bargaining agreement.

Resolution No. 70-2021 – Regular Employment – Maureen Sullivan as Office Secretary: Maureen Sullivan successfully completed her probationary period in the position of Office Secretary on August 22, 2021. This resolution retains her as a regular employee in this position.

Resolution No. 71-2021 – Retention of Consulting Engineer for Engineering Services related to the Conceptual Design of a Sludge Cake Receiving Facility pursuant to N.J.S.A. 19:44A-20.4: CME Associates was found to be highly qualified and eminently capable of providing consulting engineer services. This resolution retains CME Associates as Consulting Engineer for Engineering Services related to the Conceptual Design of a Sludge Cake Receiving Facility, with a not to exceed compensation amount of \$122,522.

Resolution 72-2021 – Resolution Authorizing the Purchase of Replacement Piston Pump, Screw Feed and Hydraulic Power Unit: The Authority has previously determined the need for a Replacement Piston Pump, Screw Feeder and Hydraulic Power Unit. This equipment is proprietary because they are goods of specialized nature that are made or marketed by a person or persons having the exclusive right to make or sell them. Schwing Bioset, Inc. will be providing the services in association with the requested equipment, for a total amount of \$279,692.00 together with recommended additional optional items as set forth in its proposal. This Resolution approves, ratifies and confirms the issuance of a Purchase Order in the sum of \$279,692.00 to Schwing Bioset, Inc., in accordance with the payment schedule set forth in the Proposal is hereby authorized and directed.

Resolution No. 73-2021 – Authorization to increase the Not to Exceed Cost of the Professional Services Agreement with T&M Associates for 2021 Consulting Engineering Services: The Authority previously retained T&M Associates to provide 2021 consulting engineering services with compensation to be capped at \$120,000. The Firm has submitted a request for an additional \$55,000 due to attendance at remaining Authority meetings, finalizing the Authority Annual Report as well as any remaining facility inspections and any additional miscellaneous engineering services requested by the Authority. This resolution amends the original Resolution and Agreement to increase the not to exceed cost to \$175,000.

Resolution No. 74-2021 – Resolution Authorizing the Award of a Contract to Pure Technologies for Inspection Services related to the Condition of the Force Mains: The Authority’s engineers have investigated the force mains of the Authority and have recommended that a formal assessment of the Authority’s sewer force mains be undertaken to investigate certain areas of concern. Therefore, there exists the need to engage the services of a specialized firm to provide these professional assessment services which are unique and proprietary and as such are recognized as “professional services.” The firm of Pure Technologies U.S. Inc. has created various leak detection and condition assessment technologies that are protected by various North American and international patents and form an integral part of Pure’s intellectual property portfolio; and thus, constituting an extraordinary unspecifiable service which is unique to Pure. Pure submitted a proposal and the cost to perform this assessment work is \$1,118,457.00 with optional additional services should the Authority deem necessary. The Authority’s engineer, T&M Associates, has determined through research and contacts that there is no other vendor that provides this type of service and T&M and the Executive Director believe that this inspection is critical to determine the condition of the force mains based on previous pipe failures and the age of the force mains. This Resolution appoints Pure Technologies to perform the Force Main Assessments for the Authority, pursuant to and consistent with the terms of the Proposal. This Resolution authorizes the Authority to enter into an agreement with Pure.

Resolution No. 75-2021 – Authorization to Engage the Services of T&M Associates for Project Management and Coordination related to the Inspection Services of the Authority’s Force Mains: The Authority has awarded a contract to Pure Technologies US, Inc. for inspection services of the Authority’s four (4) Force Mains. The Authority will require various engineering services such as project management and coordination of work between the Authority and Pure related to the project. The Authority previously qualified T&M Associates to provide consulting engineering services by Resolution No. 19-2021, and by Resolution 28-2021 retained the firm as Consulting Engineer for 2021. T&M has provided a proposal for the aforementioned engineering services related to the project in the amount of \$211,841. This Resolution accepts the proposal of T&M Associates.

Resolution No. 76-2021 – Resolution to Engage the Services of T&M Associates to Provide the Engineering Professional Services required for the Emergency Repair of the Authority’s Existing Interceptor located on Chapel Road in the Township of Mahwah (S340700-19): The Authority requires the services of an engineer to undertake and complete necessary and essential professional engineering services in connection with the planning and design, construction administration and field inspection services for the referenced project which will be funded with loan assistance from the NJEIFP and the NJIB. The Authority previously engaged the services of T&M Associates to provide planning and design in connection to Project No. S340700-19 by Resolution No. 114-2018. T&M has proposed to provide the required engineering services at a cost of \$196,000. T&M Associates was appointed as the Authority’s 2021 Consulting Engineer via an RFQ process. This resolution authorizes the Executive Director to execute an Agreement with T&M Associates to provide Engineering and Professional services for this project. This Resolution shall supersede Resolution No. 114-2018. The Executive Director and Authority Engineer are authorized to execute such other documents and undertake such other tasks that are reasonably required to carry out and consummate the transactions contemplated by the Agreement. This award will be published in the Authority’s official newspaper as required by law.

Resolution No. 77-2021 – Authorization to enter into a Shared Services Agreement with the Borough of Midland Park: This resolution authorizes the Authority to enter into a shared services agreement with the Borough of Midland Park for a period of one (1) year to act as the Borough’s New Jersey Licensed Operator.

Resolution No. 78-2021 – Authorization to Renew Membership to the National Association of Clean Water Agencies: National Association of Clean Water Agencies (the “NACWA”) is a nationally recognized leader in environmental policy and a well-established technical resource on water quality & ecosystem protection issues. The proposed annual dues to be paid by the Authority is \$7,910. This resolutions renews the Authority’s membership in the NACWA through September 30, 2022.

Resolution No. 79-2021 – Authorization to Increase the Not-to Exceed Cost to T&M Associates for Engineering Services Related to the Interior Alterations of the Service Building: The Authority is presently working on a project consisting of alterations to the service building and previously engaged the engineering services of T&M Associates for advisement on mechanical and plumbing requirements related to the project at a not-to-exceed cost of \$13,575. T&M has submitted a Proposal for additional engineering work related to the project for Professional Mechanical, Electrical and Plumbing (MEP) Engineering Services as well as Design Services, Bidding Assistance and Construction Administration. This Resolution accepts the proposal for \$49,700.

8. Report of Treasurer (Provided by Executive Director Rotundo): Monthly financial statements ending July 31 & August 31, 2021 were distributed to the Board.
9. Old Business: No old business.
10. New Business: No new business.
11. Public Comments: No public was present.
12. Adjournment: The meeting adjourned at 7:24pm.


ALISON GORDON, SECRETARY